

ABBY HARVEY

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📍 Noblesville, IN 46062

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.

SKILLS

- Quick Thinking
- Clear Articulation
- Teleprompter Operation
- Reliable Fact-Checking
- Public Speaking Confidence
- Live Broadcasting Experience
- On-Air Presence
- Sports Statistics Analysis
- Multitasking Abilities

EDUCATION

Indiana Wesleyan University
Marion, IN • Expected in 05/2025

Bachelor of Arts: Multimedia
Communications

WORK HISTORY

Indiana Wesleyan University - Sports Announcer/Play-by-Play Broadcaster
Marion, IN • 09/2023 - Current

- Read commercials and announcements into microphone following prewritten scripts.
- Worked with a partner on Color and Play-by-Play broadcasting for Basketball games on campus.
- Spoke intelligently and enthusiastically regarding current music and performers to engage and entertain listeners.
- Reviewed news stories and edited down to fit into specific time slots.
- Conducted in-depth interviews with athletes.
- Delivered newsworthy stories on air using perfect pronunciation and inflection.
- Operated many studio equipment pieces.
- Played music tracks from playlists provided by station management.
- Introduced upcoming broadcasts and guided audience through entertainment.
- Presented weather, news and commercials to listeners.
- Announced station programming information, schedules and station breaks.

Indiana Wesleyan University - Sports Director
Marion, IN • 05/2023 - Current

- Reported on all campus-wide athletic events and programs to provide interesting sports stories.
- Remained highly composed and calm in very fast-paced, stressful and constantly changing environments to provide optimal leadership and achieve desired results.
- Conducted meetings with staff to discuss production progress and to attain production objectives.
- Produced a weekly sports podcast highlighting athletes, coaches, and staff members, exploring their success and stories.

Landscape Solutions LLC - Production Manager
Noblesville, IN • 05/2020 - Current

- Resolved issues quickly to maintain productivity goals.
- Reviewed work for quality and compliance with company standards and design specifications.
- Estimated labor requirements to support anticipated workload.
- Sourced materials to keep up with production goals and meet customer demands.
- Delivered direct feedback to senior management regarding project visibility and status.